



Corn Close Care Farm – General Risk Assessment

What are the hazards?	Who might be at risk?	What is already being done to minimise the risk?	What (if any) further action is necessary?	Action by whom?	Action by when?	Completed
Car park – moving vehicles	Visitors – physical injuries, falls from getting in and out of cars, minibus or coach. Visitors struck by vehicles	To minimise the number of vehicles arriving on site at any one time, visitors are encouraged to park off-site and walk to CCCF; to use public transport; cycle. Children should stay in the vehicle until instructed to get out. Supervision of car park by CCCF staff when vehicles are arriving/leaving. Surface of parking area is maintained e.g. to avoid potholes, puddles. Car parking area is separated by barriers when the Care Farm is in operation.				
Contamination of hands due to touching animals or manure	All visitors All Staff	Visitors/staff may stroke, groom or pet animals. Visitors/staff may inadvertently touch manure.	Signage to be displayed at key points around the site.	Manager	24.4.21	

		<p>Disposable gloves are available if required. Hand sanitising stations and hand washing facilities are provided around the site and visitors/staff will be encouraged to wash their hands with soap and water as soon as possible after touching animals, mucking out and before eating/drinking or touching their face. Signage is in place as a reminder.</p> <p>Hand washing facilities include the following: Basins, liquid soap, paper towels, running warm water in the classroom and the toilet. Hand sanitising stations are sited in the feed room, barn and classroom.</p> <p>Visitors/staff will always be encouraged to use soap and water rather than hand sanitiser where possible.</p>				
Discipline and visitor behaviour	All visitors.	Pre-visit discussion with teacher, parent/carer or visit organiser regarding roles and responsibilities and supervision.				

		Adequate staffing ratios of visiting staff and CCCF staff depending on needs of group All sessions will begin with a safety briefing.				
Public access/roads & vehicle movements	Visitors and staff entering farm on foot; passing from one part of farm to another, struck by vehicles	Barriers to prevent access to the road while Care Farm is in operation. Supervision of care farm entrance and car park. Segregate vehicles & pedestrians wherever possible. Very limited vehicle movement on site other than in car parking area. When crossing the road, groups/individuals will always be accompanied by a CCCF member of staff/volunteer. Good road crossing protocol will be communicated to all groups. Groups may be reduced in size for road crossing.				
Lost or disorientated visitors.	All visitors – may wander into unsafe areas	Regular head counts. Signage. Ensure visitors know what to do if they get separated from the group. Adequate staffing ratios of visiting staff and				

		<p>CCCCF staff depending on needs of group. Close supervision of visitors</p> <p>Organised programme of activities so visitors have no unsupervised time on site.</p>				
Farm vehicles and machinery	All visitors – physical injury struck by moving vehicles or machinery	<p>Wherever possible, vehicle movements will not be carried out on site during times when visitors are present. If absolutely necessary, ensure vehicles & pedestrians segregated.</p> <p>Provide safe access routes to avoid vehicles.</p> <p>Brief contractors and delivery companies that there will be children /visitors on site</p>				
Uneven ground and changes in surfaces	All visitors/staff – slips, trips and falls, wheelchair getting stuck, tipping over	<p>Visitors are directed to use safe routes and paths around the site. Paths are maintained to avoid potholes etc. Any problem areas are cordoned off, particularly in wet periods.</p> <p>Visitors are advised to wear appropriate footwear.</p> <p>Prior to a visit, individual and/or group needs will be assessed to ensure that routes and activities</p>				

		planned are appropriate. Wheelchair users will have an appropriate staffing ratio to help them to negotiate the terrain.				
Manure and compost heaps	All visitors/staff – contamination with manure	<p>Visitors have no access to manure/compost heaps unless they are involved with mucking out animals.</p> <p>In this case, suitable equipment and disposable gloves are provided. Hand sanitising stations and hand washing facilities are provided around the site and visitors will be encouraged to wash their hands with soap and water as soon as possible after mucking out and before eating/drinking or touching their face.</p>				
Ponds and water courses	All visitors/staff – slips, drowning, contamination with infective agent from water	<p>Pond area is fenced off and inaccessible without staff accompanying. Any visitors entering the pond area will be under supervision from CCCF staff and will be carrying out specific activities.</p> <p>No access for visitors to the stream at the side of the yard (barrier erected).</p>				

		<p>Any visitors working near the stream that borders one of the fields will be under supervision from CCCF staff and will be carrying out specific activities. A member of staff will risk assess the water flow prior to any visitors approaching this area. Hand sanitising stations and hand washing facilities are provided around the site and visitors will be encouraged to wash their hands with soap and water as soon as possible after contact with water and before eating/drinking or touching their face.</p>				
Fences and gates	<p>All visitors/staff – physical injuries eg cuts, grazes, trapped fingers. Contamination from touching fences that have been touched by farm animals.</p>	<p>Fences and gates maintained. Regular visual checks for sharp wire, splinters etc. Hand sanitising stations and hand washing facilities are provided around the site and visitors will be encouraged to wash their hands with soap and water as soon as possible after contact with fences and gates and before</p>	<p>Continue to maintain fences and gates. Regular visual checks for sharp wire, splinters etc and repairs made promptly.</p>	Agricultural advisor	Ongoing	

		eating/drinking or touching their face.				
Electric fencing	All visitors/staff – electric shock from touching live fences	There is a small amount of electric fencing at CCCF. Signage to warn of electric fencing. Electric fences will be turned off during visits to those areas. Visitors will be alerted to the presence of an electric fence and warned not to touch it.	Signage for electric fencing	Agricultural advisor	By 30.4.21	
Barns, stables and yards	All visitors and staff – struck by falling objects, injuries due to climbing and falling, slips, trips and falls. Allergic reactions, asthma. Fire.	Any stacks of bales are low and securely stacked. Adequate supervision so that no climbing of bale stacks takes place. Good housekeeping to ensure that trip hazards are kept to a minimum. Hazardous objects (eg penknife for cutting bale string) are kept securely out of reach of children and are only used by CCCF staff unless risk assessed for individual visitors. CCCF staff are informed (via registration form) of any medical conditions eg allergies, asthma etc A fire risk assessment has been carried out, a fire evacuation procedure	Ensure all hazardous objects are securely stored. Emergency and fire evacuation plan finalised All fire extinguishers and fire-fighting equipment compliant and in place	Manager Lead volunteer tutor Keybury Fire and Security engineer	23.4.21 30.4.21 14.5.21	

		written and assembly points identified. PEEPS will be written if necessary in conjunction with individuals/organisations.				
Feed room	All visitors – slips, trips, falls, contamination from animal feed, ingestion of feeds or contamination with micro-organisms	Visitors may be shown the feed room and the different feed in it. Some visitors will assist with animal feeding after being assessed for competency and ability by CCCF staff. Any person feeding animals will be closely supervised and will wash their hands immediately afterwards and before eating/drinking or touching their face. All animal medication/treatments are stored securely away from public areas.	Fit lock on cupboard in barn for animal medication/treatments	Agricultural advisor	24.4.21	
Classroom	All visitors/staff – slips, trips, falls. Injuries from use of equipment – eg kettle, microwave. Contact with cleaning products Fire	A member of CCCF staff will be present in the classroom at all times when visitors are there. All portable electrical equipment is PAT tested. Visitors will be supervised when using equipment such as the kettle and microwave. Non-slip safety floor has been installed.	All fire extinguishers and fire-fighting equipment compliant and in place	Keybury Fire and Security engineer	14.5.21	

		Limited supplies of cleaning products are kept in the wall cupboard out of the reach of children.				
Toilet	All visitors/staff – slips, trips, falls. Becoming locked in. Contact with cleaning products Fire	Non-slip safety floor installed. Short screws used on lock so can be easily forced if necessary. A fire risk assessment has been carried out, a fire evacuation procedure written and assembly points identified. PEEPS will be written if necessary in conjunction with individuals/organisations. A suitable accompanying person allowed in the toilet only to administer personal care. No cleaning products or chemicals are stored in the toilet. Soap, basin and running water are provided.	Emergency and fire evacuation plan finalised All fire extinguishers and fire-fighting equipment compliant and in place	Lead volunteer tutor Keybury Fire and Security engineer	30.4.21 14.5.21	
Chemical and veterinary products.	All visitors and staff – ingestion of harmful chemicals/medication; beathing vapours or skin contamination.	All animal medication/treatments and chemical products are stored securely away from public areas. COSHH sheets are kept for chemical products				

		that visitors may encounter. CCCF staff only administer medication/treatment to animals.				
Tools and Equipment (not power/electrical)	All visitors and staff	Visitors will be assessed for competency and will use equipment appropriate to their abilities. Instruction from CCCF staff will be given so that visitors know how to use tools and equipment safely. Visitors will be supervised by CCCF staff whilst using tools and equipment. Tools and equipment will be stored tidily in their designated area.				
Allotment/gardening	All visitors – contamination through soil; allergic reaction to plants, seeds, bulbs; injuries from use of gardening equipment.	Visitors will be assessed for competency and will use gardening equipment appropriate to their abilities. Instruction from CCCF staff will be given so that visitors know how to use gardening tools safely. Visitors will be supervised by CCCF staff whilst gardening. Visitors will wash their hand immediately after gardening and before	Purchase smaller gardening tools for use by children.	Manager	15.5.21	

		<p>eating/drinking or touching their face. Disposable gloves are available.</p> <p>CCCF staff are informed (via registration form) of any medical conditions eg allergies, asthma etc.</p>				
Shearing activities	<p>All visitors, staff – electricity, zoonoses- eg orf, E. coli etc, tripping on wire, contamination with manure/zoonoses</p>	<p>Most visitors will be observing only and will be at a safe distance. Some visitors will be risk assessed and trained to help. Staff will be risk assessed and trained. Electrical equipment regularly maintained and only used by CCCF staff.</p> <p>Clipping area regularly cleaned. Wire managed to avoid tripping. Handwashing/sanitising facilities available. Disposable gloves available.</p> <p>Any persons involved with clipping will wash their hand immediately afterwards and before eating/drinking or touching their face.</p>	<p>Shearing equipment checked and maintained prior to shearing season.</p>	<p>Agricultural advisor</p>	<p>Prior to shearing season commencing</p>	
Working machinery – eg baler, bale wrapper, tractor	<p>All visitors and staff – physical injury from contact with dangerous parts. Hands contaminated with oil, dust etc</p>	<p>Most visitors will be observing only and will be at a safe distance. Some visitors may be risk assessed and trained to</p>	<p>Baling equipment checked and maintained prior to haymaking season.</p>	<p>Agricultural advisor</p>	<p>Prior to haymaking season</p>	

		<p>help. Staff will be risk assessed and trained. Any machinery will be regularly maintained and only used by CCCF staff.</p> <p>Clipping area regularly cleaned. Wire managed to avoid tripping. Handwashing/sanitising facilities available. Disposable gloves available.</p> <p>Any persons involved with clipping will wash their hands immediately afterwards and before eating/drinking or touching their face.</p>				
Zoonoses including E coli O157, Cryptosporidiosis, Brucellosis, Tuberculosis, Chlamydomphila abortus (sheep afterbirth), orf, ringworm	Visitors feeding, petting or stroking sheep, lambs, pigs, piglets, goats, kids, horses, foals or contact with their dung, contaminated surfaces, fences, & pens; contamination of boots. Pregnant women (C abortus).	<p>Visitors and staff will wash their hand immediately after contact with the animals and before eating/drinking or touching their face. Accompanying adults will supervise and/ or CCCF staff will encourage visitors to wash their hands thoroughly after contact with animals. Healthy stock will always be selected. Animal pens are regularly cleaned, Visitors will not have</p>	Boot wash available	Manager	23.4.21	Completed

		<p>access to any ill or sick animals. If visitors touch livestock or fencing, they will wash their hand immediately afterwards and before eating/drinking or touching their face. Signage and supervision by trained staff/helpers is provided. Visitors will be informed that they should not put their hands in their mouths, smoke, eat or drink before washing their hands because of the risk of infection. Animals in contact area are clean and healthy. Pre-visit discussion with visit organiser regarding supervision of hand washing. Cuts on hands to be covered by a waterproof plaster for visitors and staff whilst on site.</p>				
<p>Poultry – Psittacosis (dust from faeces), chlamydia psittaci</p>	<p>Visitors and staff petting and storing hens and chick, feeding hens. Pecking and scratching.</p>	<p>Visitors and staff will wash their hand immediately after contact with the chickens and before eating/drinking or touching their face. Accompanying adults will supervise and/ or CCCF staff will</p>				

		<p>encourage visitors to wash their hands thoroughly after contact with chickens. Healthy stock will always be selected.</p> <p>Chicken huts and enclosures are regularly cleaned. Visitors will not have access to any ill or sick birds. If visitors touch livestock or fencing, they will wash their hand immediately afterwards and before eating/drinking or touching their face.</p> <p>Signage and supervision by trained staff/helpers is provided. Visitors will be informed that they cannot put their hands in their mouths, smoke, eat or drink before washing their hands because of the risk of infection. Birds in contact area are clean and healthy.</p> <p>Pre visit discussion with visit organiser regarding supervision of hand washing. Cuts on hands to be covered by a waterproof plaster for visitors and staff whilst on site.</p>				
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<p>Sheep, pigs, horses, goats</p>	<p>Visitors entering animal pens; feeding the animals; herding animals; leading the animals; grooming the animals; performing simple farmyard tasks, contamination with dung, trampled; crushed; bitten; kicked; butted.</p>	<p>Animals are chosen for their calm temperaments. Visitors will be risk assessed and the tasks given will be matched to their capabilities. Visitors will be supervised by CCCF staff at all times when handling/grooming the animals and training/instruction will be given so that visitors can handle/groom animals safely. No visitor access to animal pens without CCCF staff supervision. Fingers or hands must not be put through the railings or pen fencing. Visitors will be warned of the dangers of walking behind an animal. Explain to visitors that sudden sounds or movement may frighten animals. Prohibit feeding unless at an allocated feeding time and supervised.</p>				
<p>Manure and faecal seepage – E coli 0157</p>	<p>Visitors viewing animals or entering livestock sheds walking through manure; touching manure on gates/walls/ partitions,</p>	<p>Areas where visitors might walk through cleared of accumulated dung and faecal seepage prior to visits. Pathways defined and</p>	<p>Boot wash available</p>	<p>Manager</p>	<p>23.4.21</p>	

	contamination on shoes, laces, pushchair wheels, wheelchair wheels; slips, trips, falls	kept clean. Gates and partitions kept clean. Animal pens regularly cleaned. Boot washing facilities provided and hosepipe for washing pushchair/wheelchair wheels. Visitors and staff should wash hand after cleaning/changing boots.				
Chlamydophila abortus	Pregnant women	Main time of risk is at lambing, However, many of the other zoonoses can be a higher risk during pregnancy. Pregnant women will be advised not to attend. Pre-visit discussion with organiser.				
Inclement weather	All visitors	Pre-visit discussion to advise about appropriate clothing and footwear. Alternative activities will be provided under cover, wherever possible. CCCF will cancel/postpone a visit due to inclement weather if necessary.				
Farm pets – dogs and cats	All visitors, especially children – bitten; scratched; toxoplasmosis through stroking, petting.	Cats and dogs are regularly wormed/flea treated. All faeces are removed from areas accessible to visitors.				

		Animals are chosen for their appropriate temperaments and access to cats and dogs is strictly supervised by CCCF staff.				
Fuel storage tank	All visitors - personal contamination, fumes, burns	Fuel storage tank is situated away from areas accessible to visitors. Tank is securely locked at all times.				
Flora and fauna	All visitors – ingestion of poisonous fruits, berries etc. Nettle stings, bramble scratches etc. Wasp/bee stings. Hay fever. Tick bites / Lyme Disease	Areas accessible to visitors are regularly checked for nettles, poisonous plants etc. Visitors will be instructed not to eat fruits/berries unless taking part in fruit picking activity and supervised by CCCF staff. Visitors are supervised whilst moving around the site. CCCF staff are informed (via registration form) of any medical conditions eg allergies, asthma etc. Advice for visitors on appropriate clothing is on the CCCF website. CCCF does not lie in an area prone to ticks.				
Food/refreshment	All visitors	Visitors may bring their own food and consume it on site. A fridge is provided in the classroom for storage of food.				

		<p>Drinks and biscuits will be provided by CCCF.</p> <p>Water from the taps in the toilet and the classroom are not drinking water. Signage alerts visitors to this, but they will also be told prior to a session. Water for drinking purposes is stored in the fridge in the classroom.</p> <p>A designated eating area is provided in the classroom.</p> <p>Visitors must thoroughly wash their hands before eating and drinking.</p>				

<p>Date of risk assessment:</p> <p>14.04.21</p>	<p>Review Date:</p> <p>13.04.21</p>
<p>Risk Assessment carried out by:</p> <p>Cath Wilson</p>	<p>Signed:</p> <p><i>Cath Wilson,</i></p> 